

BOARD REPORT

February, 2018

Dr. Grant Schmidt, Principal, Prairie Heights Elementary School

Enrollment is 132

PK = 21 (*max is 32*)

K = 13

1st = 24

2nd = 13

3rd = 18

4th = 22

5th = 21

PTO is sponsoring an all school (K-5) Olympic Training Center Field Trip (K-2 Tues, Feb 20 & 3-5 Thu, Feb 22).

Bethany Dunn continues to decorate the building with student artwork. Currently there are penguins and hearts posted about the hallways.

Rebecca Dunn has been teaching students to play the recorder. She is using Recorder Karate as an incentive for students to earn different color belts based on their growth in ability to play the recorder while reading music.

Kathy Alvarez has been doing Olympic-style physical activities with the students. One example was the luge using the scooters in the gym to go through a course.

Many tons of pea gravel has been added to the fall zones on the playground to meet and exceed the guidelines set by the national consumer safety group. There are actually no legal requirements for depth in Colorado or the nation.

The Pre School program has approximately \$23,000 in the CPP fund reserve. The fund will go towards a new piece of playground equipment, a water table and some shade covers. The work will begin in June.

The next two weeks classroom teachers will be working with each individual student to create goals in each subject area for the end of the year. During this process the teacher will have each student describe their progress on their goals written this past fall.

During technology specials students have learning the basics of internet safety.

We held another lockdown drill this month, as well as a fire drill. March will include a disaster drill (tornado).

As always ... I invite each Board member to do a building walkthrough to observe the focused, wonderful work of our staff and students. Every Friday from 8-8:20am we have our schoolwide SWARM assembly. Stop by and observe. Let me know when you want to stop by the school.

Important Dates:

Olympic Training Center Field
Trips (February 20 & 22) Family
Book Exchange Night (February
22 @ 5pm) PTO Meeting
(February 28)
BINGO for Books (March 1 @ 6pm in the gym) *dinner provided

Hanover Jr./Sr. High School

**Board Report February
21, 2018**

Happy Valentine's Day! As the season has come and gone, it was great to see our students become involved in sharing with their friends and classmates. Many of val-o-grams made their way through the school and into the hands of our students; sparking smiles within the building. The positivity is not just seen this day. We celebrate a student of the week each Friday from both the middle and high school, teachers and staff award 'swarm bucks' for positive actions, restorative language is increasing to resolve conflicts and behaviors along with positive 'shout-out' to staff each week. Great things happen each week, we want to celebrate all of those.

Our 'Golden Apple' Recipient at JSJS for the month of February is Mr. Luke Decker. As you are aware, Mr. Decker wears many hats within the building to include the Secondary Math Teacher, Athletic Director, Football Coach and Teacher Mentor. Through all of these assignments, Mr. Decker always places students first. His passion for his profession and the students is amazing to witness for he connects with them daily and has earned the respect of all. Mr. Decker ensures that every student knows they can be successful at math and also on the court/field. His attention to detail ensures that each of our many activities and events are organized and rewarding for our student-athletes. If you see Mr. Decker around the building, in the classroom, at an activity, etc. please be sure to stop and congratulate him for all his efforts. They truly make the difference here at the JSJS.

Updates:

Professional Development ~ Staff attended the annual CCIRA conference on February 8th and 9th in Denver. I cannot express how exciting it was to watch staff rejuvenated by the various sessions they attended, even implementing a couple strategies from the conference immediately upon our return. The conference allows all staff to select various sessions that meet their professional goals, classroom environment and instructional practices to enhance their professional growth. The benefit was immediate and our feedback received supported the efforts of all. Please be sure to take a moment and ask those staff members to share what they found exciting at the conference.

Online Academy ~ After the first of the year, start of 2nd semester, we have had an increasing number of parents and students inquire about our Hanover Online Academy. For each inquiry, we review and determine appropriate placement within the program here at Hanover. We have enrolled four new students this past month which is exciting and several more are positive about starting for next year. We will keep you posted on continued progress within the program.

Mindset ~ To continue with our growth mindset development, we were fortunate to obtain and will begin a book study from *The 7 Mindsets* by Scott Shickler and Jeff Waller. Pikes Peak BOCES provided initial training in this area and staff will be able to utilize concepts found within the book to support growth and improvement in our relationships, classroom and even self-reflections. If you have any questions, please let me know.

Upcoming Items:

Senior Trip ~ As we approach this time of year, our seniors are busy underway planning for graduation, finishing their courses and finalizing plans for their senior trip. Our senior sponsors this year are Mr. Gilbreth and Mrs. Augustine. They are guiding and working with seniors on their trip possible senior trip designation. I will discuss further with them and have them come prepared to provide further details. Once finalized, the agenda and travel arrangements will be provided to the board for final approval. Thank you.

Mid-Year and 2nd semester formal observations ~ The majority of mid-years have been completed and our formal observations for teachers will conclude by the end of the month. These conversations are key with our growth as professionals and as a building. It is always exciting to spend extended time in the classroom observing the teachers and students engage.

Accuplacer Exam ~ All students in grades 8th – 11th completed the Accuplacer exam offered through Pikes Peak Community College this past week. These tests determine which students are qualified to participate in any Concurrent Enrollment Courses for the following school year. Parents and students are provided with the option of opting-out of the exam with written notice. Results will be in shortly and will help with scheduling and alignment of graduation goals.

Sports Schedules & Activities ~ Wrestling wrapped up their season this past weekend with State competition at the Pepsi Center in Denver. Basketball is wrapping up their season with final games and tournament play in the next week. Middle school wrestling is also now underway so watch for their meets on the interactive calendar. I know they would love to have you there so if possible, plan to attend.

Middle School Matchwits will begin soon and we have a large number of interested students. Perhaps even enough for a couple of teams. 😊 Matchwits is a short season so please watch for their meets and come watch them compete. I cannot express how exciting this is for our students when they see a crowd full of people cheering them on.

.

Secondary Reporting for the Month:

Referrals for the Month		PBIS
Gender	Quantity	Character Awards Given (MS/HS)
Male	3	8
Female	0	
Area	Quantity	
Classroom	3	
Hallway	0	
Bus	0	
Cafeteria	0	
Gym	0	
Computer Lab	0	
Office	0	
Other	0	
Matrix Level	Quantity	Consequences
1	1	Parent Contact, Restoration, Parent Meeting, Lunch Detention
2	2	Parent Contact, Restorative Chat ISS
3	0	
4	0	
5	0	
IS Suspensions	OS Suspensions	Expulsions
2	0	0

Multi-Tiered Support System (MTSS)

Grade	Quantity	Current Behavior Interventions in Place (not related to referral #)
6	0	0
7	3	3
8	0	1

9	1	2
10	0	4
11	5	4
12	0	0
Attendance Letters	Plan Meeting Notice	
0	0	
Parent Calls	Plans in Place	
0	4 (504)	

***Submitted by Mrs. Augustine*

Thank you for your time. As always, please let me know if you have any questions, concerns or comments.

Thank you!

Danielle Van Esselstine



Kitchen Director's Report for Hanover School District #28
Prepared by: Jasmin Levy

January 2018

Completed Tasks Current to Date Projects

Receivables

Jan-18

FFVP	\$ 577.71
SNP Account	\$ 9,195.63
Paid(s) Account	<u>\$ 1,859.38</u>
	<u>\$ 11,632.72</u>

Payables

Jan-18

US Foods	\$ 6,477.69
Meadow Gold	\$ 1,511.70
Misc.	<u>\$232.40</u>
	<u>\$ 8,221.79</u>

Director Tasks for Month

A/Payables

Billing Statements

Claims

Free and Reduced Rates as of 01/31/2018 at 64.82% with 271 Students

Menu

Nutritional Services Website Updated

<http://www.hanoverhornets.org/nutrition/>

Team Schedule including Sub's

Team Time Cards

Team Weekly Communication Guide

Thursday CDE Updates

eTrition & Edustar Audit

Verify Enrollment / Disenrollment #'s

CDE Tasks & Training Requirements

Administrative Review Response

Complete / Due Feb. 9,2018

Verification Collection Report (VCR)

Complete / Due Feb. 1,2018

Direct Certification

Upload /Match/ Update 01/08/18-01/24/18

Current Projects

CDE Director Required Trainings & Procedures

WEBSCM Training w/ Amanda

2/12/2018

Professional Standards for Nutrition Service Team

Target Date: March 2018

Procurement Webinar

Coming Soon

CDE Administrative Audit SQ YR 2017-18

Complete

Grants

None at this time

Kitchen Staff Contributions

A-Team

Ongoing

To-Do &/Or In Process

Status

Farm to School -

Phase 1 HHS-Cafeteria Mural

In Process with the help from the Art Club

Target Date May-2018

Phase 2 HHS- Recycling Center

In Process

Target Date August-2018

Phase 3 HHS-Hanging Herb Garden

In Process

Target Date November-2018

Health Department (PHE &HHS)

Passed with No Violation's

September-17

Team Annual Training Hour Requirements

In Process

Target Date March-2018

Garden for Prairie Heights Elementary

In Process

Target Date April 2018

National School Breakfast Week

March 5-9,2018

FEMA - Intro to Incident Command System Training

Completed

Nutritional Data

In Process

Target Date March-2018

Procurement

In Process

Target Date March-2018

Team Annual Review & Goal Setting

In Process

Target Date Feb 2018

Meal Charge Policy

Completed

Completed

Kitchen Staff Training (Continual)

Train & Re-Train

Quality Control on Menu Items & Salad Bar

Food Counts/Food Prep/Waste

New Kitchen Staff Member Training

In Process

Continual

TRANSPORTATION AND MAINTENANCE REPORT

02/16/2018

Transportation: Transportation continues to strive in providing safe and efficient transportation for our students. Here's a seemingly small list of accomplishments, but is truly a testament of the professionals working in this department to accomplish without a single accident, injury or noticeable issue:

Last Month:

	Description	Notes
T1	Miles traveled last 30 days	Bus Routes: 14005 SPED and Ellicott HS : 6423 Activities: 620 Maintenance: 302
T2	Safe transport of athletes/students for activities	Safely and efficiently transported students/athletes to 12 activities.
T3	Bus 5 (standby engine replacement)	Funds to replace bus 5s engine have been allocated and are in a "use when/if needed" basis. THANK YOU!!!
T4	Colorado Department of Education Inspection	Received final inspection report, received 2 write ups that were considered minor. CDE Vehicle inspection is 2019-2020 school year. Great Job Jim and crew!!!!
T5	On-going training	Bus drivers were trained on tire tread depth and tire air pressure problems that can occur if not properly maintained.
T6	New Cameras	New camera systems have been installed. There is a small learning curve and camera angle adjustment issues that are being worked out. (Only 3 of our most used buses got the new cameras)
T7	12 Passenger Van	Van no. 10 is CDE certified and cameras have been installed. Currently being used for athletic trips and routes.

Next Month:

	Description	Notes
N1	Continuing bus periodic Maintenance inspections	CDE required bus inspections started last month and will continue until complete.

Transportation wish list:

	Description	Notes
TW1	New Bus Barn	Current bus barn doesn't provide any shade or protection from the elements. Buses age faster than normal. More prone to rodents.
TW2	New bus cameras	Need permission to purchase more cameras for the entire fleet.

TW3	New and improved radios (Base Station)	The transportation department struggles to keep in radio contact with our drivers as they complete their routes. Existing radios and repeaters don't cover the full range of our daily routes.
TW4	New 1000 gallon unleaded fuel tank	Current fuel tank has become to small for the amount of miles traveled each month.

Maintenance: After doing their normal extraordinary everyday customer service for school staff and students, the maintenance department also did:

Last Month

	Description	Notes
P1	Final preparation in the handing over of the Admin Building Modulers	4 of 8 modular sections detached and prepped for transport. New owner is trying to move everything this month, weather dependent. No change
P2	Insurance claim for hail damage to Old Elementary AND Jr/Sr HS.	Work continues, this is a big project and will take time.
P3	Fix cameras in district	Adding additional cameras to the Jr/Sr HS and Old Elementary to cover recently identified blind spots. Most work completed. The decision was made to add additional cameras to the package that we just had installed. Job will be complete week of 20-23 Feb.
P4	New HVAC system for Jr/Sr HS	Having some issues with this new system. Carrier is a bit slow in the help department but they're helping none the less. Bugs are slowly but surely being stomped out.
P5	LED's	PHE complete. Work on the Jr/Sr HS will commence once the product has been received by the installer. Goal is to have work complete by Spring Break!
P6	Scoreboard for Jr/Sr HS football field	Working with community members and do-gooders on the installation of our new score board on the football field. This will reduce our price significantly, but it'll still be costly. Decision made to postpone the install until spring thaw. We'll dig deeper into the community and hopefully reduce the costs even more. No change.
P7	Jr/Sr HS Carpet replacement	Working with a couple of companies on getting estimates for the main halls carpet replacement. Goal is to have the carpet replaced either during spring break or this summer.
P8	School Zone Signs	Received final approval on the version of signs we want this week. Signs will be ordered soon and installed this spring. As a reminder, there will be 2 signs per school.
P9	PHE GYM Sound System	Working with local companies on what's going to fill the bill for this kinda sqft. We have a pretty good idea and should be able to purchase a good product soon.

P10	School Sign	Approval has been granted to make the purchase. Installation will have to wait until spring thaw.
P11	Jr/Sr HS GYM Floor	Making contact with several companies for get bids to replace the Jr/Sr HS gym floor. Goal is to replace the floor this summer.

Maint Wish List

	Description	Notes
W1	Professional grade sewer snake	~\$3,400.00. The school has a small residential model that's about 10 years old. Grossly inadequate for the plumbing problems we've encountered. Every time we call a professional plumber out to fix a drain problem (roots or everyday clog) it costs us \$500! We've had to call a plumber 3 times in the last 6 months...~\$1,500! (This number is still valid, we call for a clean out on average of once every two months)
W2	New Tractor w/3 point and bucket	~\$20,000. With the school grounds added responsibility of mowing Hanna Park, the current tractor is extremely time consuming when it comes to mowing the Jr/Sr HS grounds and park. IF the Jr/Sr HS got a new tractor, the old tractor would be moved to PHE where it's size is better suited for the small area.
W3	Gym floor scrubber for Jr/Sr HS	Now that we spent the time and money on getting the Jr/Sr HS gym floor looking nice, we need to maintain it. The floor needs to be cleaned (wet cleaned, i.e. mop or scrubber) at a minimum of once every day used. Mopping takes many more man-hours then what that floor scrubber would take. We got our 15 y/o one working for a week or so, but it's proving to be not that reliable. New floor scrubbers range from \$12,000-\$15,000 (may find used for half price). Received approval to purchase a new machine. Companies will start giving demos next week.!!

Custodians: Without a doubt, our custodians are true professionals at what they do. They continue to make the school shine and glimmer providing a safe and clean environment for our students and staff and do it with a smile on their face. Please take the time to thank them whenever you get the chance, often times it's a thankless job and they'd really appreciate someone noticing their extraordinary work.

C1	Extraordinary work	COMPLETE!!!
----	--------------------	-------------

Respectfully submitted

TJ Lippert

TJ Lippert

Director of Maintenance and Transportation

2/21/2018

AD Report: Here is a list of athletic/activities since the last board meeting.

MS and HS CHEER: MS Cheer had their season come to an end when both teams were knocked out of the BFL Tournament in the first round. It was great to see so many cheerleaders. They did a great job. HS Cheer is finishing up their season along with HS Basketball teams. I would like to thank the cheerleaders who helped PHE with cheers for the Spirit Night held on Tuesday (2/13/18). It was awesome to see so many youngsters performing. Thank you to any all PHE teachers who helped with the performance as well.

MS BASKETBALL: Both boys and girls finished their season in the first round of the BFL Tournament. Considering neither squad made the Tournament last year, it was a great accomplishment. Please take the time to congratulate the teams. We look forward to continued improvements next year.

HS BASKETBALL: HS Basketball finished their regular seasons on Saturday when they traveled to Fountain Valley. It is now District basketball time. The girls team will travel to Hugo on Tuesday, February 20, and play Kiowa starting at 3:00 PM. The boys will also play their District game on Tuesday the 20th. They will be traveling to Elbert, however. They will play Genoa-Hugo that evening starting at 7:45 PM. Both teams will need to win on Tuesday if they will want to continue. Winners of Tuesday games will play in Limon on Friday and Saturday. The top 3 teams will move on to Regionals. Regionals will be played in Brush this year. Please come and support our teams Tuesday night if possible.

HS WRESTLING: HS Wrestling have completed their season with the Regional Tournament in Sanford, 2/9 and 2/10. I am proud to announce that we had 3 wrestlers qualify for the state Tournament. This is the most wrestlers Hanover has qualified to the State Tournament since I have been at Hanover. Please help me congratulate Brandon Clark (Jr, 195), Chris Olson (Sr, 220), and Tristan Griffin (Sr, 285). It is an amazing experience wrestling in the Pepsi Center. Unfortunately Brandon and Chris lost the first two matches and were eliminated on day 2. Tristan, however, list his first match, won his next 2, and moved into day 3 where he lost his 4th match. It was an exciting time.

HS DRAMA & MS MUSICAL: Both groups are starting to prepare for their performances coming up in April. It is amazing how much time it takes to put these on. The kids and Ms. Clark do a great job. If you haven't been to one of our drama/musicals, please try to catch one. They do an amazing job.

MS MATCHWITS: We are preparing to start MS Matchwits again this spring. Mrs. MacFarland is taking over as the coach this, and she is very excited. The initial numbers for participation look very good right now for 2 teams to participate at each meet. They will start practicing during lunch/Advisory and will be ready to go for the first meet. The first MS Matchwits Tournament is Monday, 2/26/18 at Peyton. They have started practicing and are looking forward to getting tournaments underway.

SPIRIT NIGHT: Spirit Night was a success, to say the least. It was awesome to see so many people in the gym watching the games. Thank you to everyone who planned this evening, and everyone that helped make it a success. I know that there were picture taken of the evening. I hope you get a chance to see them if you were not able to make it.

Thank you,

Luke Decker

Board Policies/Exhibits and Administrative Regulations Approved
7/20/2016 – 10/18/2017

GBGG-R	STAFF ANNUAL LEAVE - REGULATION	10/18/2017
IJOC-R	SCHOOL VOLUNTEER HANDBOOK - REGULATION	9/20/2017
IJOC-E	SCHOOL VOLUNTEER APPLICATION - EXHIBIT	9/20/2017
JFBB-R	INTER-DISTRICT CHOICE/OPEN ENROLLMENT - REGULATION	9/20/2017
JICA	STUDENT DRESS CODE	9/20/2017
JJJ-R	EXTRACURRICULAR ACTIVITY ELIGIBILITY - REGULATION	9/20/2017
AC	NONDISCRIMINATION/EQUAL OPPORTUNITY	8/16/2017
AC-R	NONDISCRIMINATION/EQUAL OPPORTUNITY - REGULATION	8/16/2017
BG	SCHOOL BOARD POLICY PROCESS	8/16/2017
EGAEA	ELECTRONIC COMMUNICATIONS	8/16/2017
GCQA	INSTRUCTIONAL STAFF REDUCTION IN FORCE	8/16/2017
JFABD	ADMISSION OF HOMELESS STUDENTS - REGULATION	8/16/2017
JFABD-R	ADMISSION OF HOMELESS STUDENTS	8/16/2017
JICEA	STUDENT RELATED PUBLICATIONS	8/16/2017
JRA/JRC-E-1	STUDENT RECORDS/RELEASE OF INFORMATION NOTICE - EXHIBIT	8/16/2017
KDE	CRISIS MANAGEMENT	8/16/2017
KI	VISITORS TO SCHOOLS	8/16/2017
LBD-R	RELATIONS WITH CHARTER SCHOOLS - REGULATION	8/16/2017
BCB	BOARD MEMBER CONFLICT OF INTEREST	7/19/2017
BDF	ADVISORY COMMITTEES	7/19/2017
JLCDA	STUDENTS WITH FOOD ALLERGIES	7/19/2017
JLJ	PHYSICAL ACTIVITY	7/19/2017
JRCA	SHARING STUDENT RECORDS BETWEEN SD AND STATE AGENCIES	7/19/2017
KDB	PUBLIC'S RIGHT TO KNOW/FREEDOM OF INFORMATION	7/19/2017
GBEB	STAFF CONDUCT	10/19/2016
JH-E	STUDENT ABSENCES AND EXCUSES - EXHIBIT	7/20/2016